



# **Pyramid Hill College**

**is a Child Safe School**

## **Assessment & Reporting Policy**

### **Purpose**

Pyramid Hill College is committed through the implementation of this policy to:

Assess school and student performance accurately and comprehensively against State- wide standards.

- improve student learning by accurately determining current performance as well as areas of future need and development.
- assist teachers in planning to the point of need and differentiating the curriculum for student learning.

### **SCOPE**

Schools are responsible for accurately assessing student achievement against achievement standards detailed within the Victorian Curriculum.

Assessment requires a mix of summative assessment of learning to determine and report what the student has learned, formative assessment to guide future learning, and ongoing assessment to focus teacher feedback alongside student self-assessment and reflection. Fundamentally, assessment will be used to guide future lessons and learning, rather than simply as a prelude to reporting achievement.

### **Policy**

Pyramid Hill College is committed to undertaking accurate and comprehensive assessment of student performance against State-wide standards, knowing this assists in establishing targeted teaching, open communication, guides student learning, assists in establishing future directions, and helps to identify student achievements.

### **IMPLEMENTATION**

- The school will provide a whole-school assessment schedule for teachers which will include a variety of assessment strategies, including online and On Demand assessment tools, providing multiple sources of information about student achievement. These include tests and assignments, projects, portfolios, performance observations, discussions and involvement in national standardised testing processes such as NAPLAN and school entry assessment tests.
- Teachers will adhere to whole school assessment schedule expectations.
- The school will use a tracking tool that provides a rich mixture of observations, results and reflections.

- Teachers will use the data they collect to make judgements about, and report on, student achievement in the Victorian Curriculum, and to plan their teaching to students' point of need.
- Staff will participate in moderation professional learning involving analysis of formalised assessment, assessment maps and annotated work samples so staff can apply consistent judgements of student progress against achievement standards across the school.
- Our school will develop individual learning improvement plans for all students 12 months below the expected standards in consultation with students, parents and where appropriate, and with others with specific expertise.
- Self-assessments/reflections by students against individual learning goals will be a feature of our assessment regime.
- Item analysis of NAPLAN results will focus on both individual and cohort future learning.
- The school will assess the achievements of students with disabilities in the context of the Victorian Curriculum. Program support groups will help develop individual student profiles containing learning goals for each student supported by ABLES. Progress towards learning goals will be assessed and reported by the program support group.
- Students for whom English is an additional language will have their progress in English reported against the EAL achievement standards as detailed in the Victorian Curriculum.

### Reporting to Parents

Formal reporting to parents will consist of:

- Progress Reports at the completion of term one and term three.
- Student reports on achievement that will be produced half yearly and end of school year.
- The current Assessment and Reporting guidelines can be found at the following link <http://www.vcaa.vic.edu.au/Documents/viccurric/RevisedF10CurriculumPlanningReportingGuidelines.pdf>

### Parent Teacher and Student Meetings

Parent, Teacher and Student Meetings will take place at the following times:

- Start of term two
- Start of term three
- Opportunities may also be provided at the start and end of the school year

### COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Included in staff induction processes
- Available publicly on our school's website
- Made available in hard copy from school administration upon request

### FURTHER INFORMATION AND RESOURCES

The Department's Policy and Advisory Library (PAL):

- [Reporting Student Achievement and Progress Policy](#)
- [Curriculum Framework](#)

Our School policies and documents:

- *Primary Curriculum Plan*
- *Secondary Curriculum Plan*
- *Curriculum Framework Policy*

## EVALUATION

### POLICY REVIEW AND APPROVAL

Policy last reviewed	March 2022
Approved by	Principal
Next scheduled review date	2025